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## SHOWTECH Online Ordering

### ORDERING PRODUCTS AND SERVICES ONLINE IS FAST... SIMPLE AND SECURE.

- Step 1 To access online ordering go to: [www.showtech.ca](http://www.showtech.ca)
- Step 2 Select event city, click "Online Ordering"
- Step 3 Click "Login & Order Online" beside your show
- Step 4 You will need to create a permanent Online Ordering account:
- > Click "Sign Up"
  - > Click "New Exhibitor"
  - > Complete Add Exhibitor Information, click "Save"
  - > Complete "User Profile", click "Next"
  - > Read the "Terms and Conditions"
  - > To continue, click "I Agree", click "Finish"
  - > Select your Show, proceed with your order

Please keep your User ID and Password for future ordering on shows and events serviced by SHOWTECH POWER & LIGHTING.

Remember to order by the Deadline date to avoid extra costs.

Thank you for your order.

**SHOWTECH**  
POWER & LIGHTING